DRAFT

**MINUTES**

Annual Membership Meeting & Board of Trustees meeting

12:00 – 1:00, Friday June 26th, 2020

Zoom Video Webinar

At the Annual Membership meeting of the corporation in addition to several presentations, awards, and celebration, the members present unanimously voted to reelect the following Trustees:

* **Melody Foti, Northampton, MA**
* **Robert Moore, Durham, CT**
* **Ron Poltak, Auburn, NH**
* **Annette Spaulding, Bellows Falls, VT**

The members also voted to elect the following new Trustees:

* **Alison Brinkmann, Essex, CT**
* **Damon DePaolo, Barkhamstead, CT**

**ATTENDING**: Trustees: Liz Austin, Melody Foti, Kate Putnam, Bob Sproull, Annette Spaulding, Amy Tran, Payton Shubrick. Dave Hewitt, Robert Moore, David Mears, Tom Ciardelli, Melissa Ocana, Alison Brinkmann, Damon DePaolo, John Sinton, Tony Judge, David Mears, Ron Poltak.

Absent: Lora Wondolowski, Neftali Duran, Tim Keeney.

Staff: Andrew Fisk, Phil Gilfeather-Girton, Angela Chaffee, Stacey Lennard, Corey Kurtz, Kathy Urffer, Andrea Donlon, Ron Rhodes, Kelsey Wentling, Colleen Bent, Gabriel Chevalier, Aliki Fornier, Brett Morrison.

1. **Election of Slate Officers**

The Trustees in attendance voted unanimously by show of hands to elect the following slate of Officers:

* Melody Foti, Chair
* Bob Sproull, Vice Chair
* Tony Judge, Secretary
* Kate Putnam, Treasurer

MOTION: to elect the new slate of officers, Ciardelli/Shubrick on the motion; unanimous.

1. **FY 2021 Budget Review**

Kate Putnam and Andy presented the FY 2021 Budget scenarios to the board; due to the COVID-19 situation, the finance department looked at different budget scenarios for the upcoming fiscal years. Andy went into further details on how the organization grows over time and how the pandemic will affect operations. Andy informed the board on the current fiscal year’s uncertainties. His prediction is we will exceed our contributed support goal, and major donors so far have made the biggest impact. There is already a shortfall in foundation support for the current fiscal year. Andy told the board that for FY 2021, we are budgeting to bring in a CFO, part-time, and new accounting software, as recommended by the auditor. Andy also announced that we are budgeting for a “cafeteria style” health insurance benefit, to be rolled out later in the calendar year. He also clarified the operational expenses around the building renovations.

MOTION: to approve the budget as presented, Annette/Poltak on the motion; unanimous.

The meeting adjourned at 1:00 pm.

Prepared by Aliki Fornier

Reviewed by Tony Judge